

**CASCADIA CONSERVATION DISTRICT
SPECIAL DISTRICT MEETING
Columbia Conference Room
14 N Mission St.
Wenatchee, WA 98801
Tuesday, June 25, 2019
3:30 p.m.**

MEETING ROOM CHANGE: Due to a meeting room scheduling conflict, the District met in the Columbia Conference Room instead of the Upstairs Conference Room as written on the Agenda.

MEMBERS PRESENT: Junell Wentz, Vice Chair; Roger Wristen, Auditor; Dillon Miller, Member.

MEMBERS ABSENT: Josh Koempel, Chair; and Jim Bartelme, Member.

OTHERS PRESENT: Chris Wright, NRCS; and the following District staff: Peggy Entzel, Valerie Hampton, Mike Cushman and Nada Wentz.

Junell Wentz, Vice Chair, called the meeting to order at 3:31 p.m.

CONSENT AGENDA

Approve the Minutes of the May 21st Regular District meeting; approve the Treasurer's Report, and authorize payment of bills.

M/S/C Dillon moved and Roger seconded to approve the Consent Agenda. (Unanimous)

CORRESPONDENCE

The Conservation Commission will have an all-district meeting on August 21 in Ellensburg. The supervisor election process will be discussed. The Commission asked that each district be represented by a supervisor and a staff member. Roger offered to represent Cascadia.

NATURAL RESOURCES CONSERVATION SERVICE (NRCS) REPORT

Sarah Troutman is back working in the Okanogan office. She didn't have time to have a report ready, but she sent an email regarding staff training needs for 2020. She asked that staff enter their AgLearn account, check the box for the training opportunities they are interested in and let her know by tomorrow. A cultural resource training will be held in Wenatchee since there were several folks on this side of the mountains interested.

Chris is currently processing applications for chipping. The three year chipping program did not get approval and remains a one year program.

PROGRAM DIRECTOR'S REPORT

Kim Schrier is hosting a satellite system weather forecasting workshop on July 8. Mike will be out of town on the day of the meeting and he asked Craig Nelson to attend in his place. Mike plans to attend a meeting with the Commissioners on July 16.

DISTRICT ADMINISTRATOR'S REPORT

Peggy asked the Board members to sign the new bank authorization form which updates authorized signers for the bank. Josh approved her annual leave, but a Board member is needed to sign the leave form. The Veteran Program agreement was signed, extending the work for another term.

OLD BUSINESS

Conservation Commission Projects:

Cost Share Policy & Landowner Labor Rate Resolution 2019-3: The cost share policy needs to be reviewed and approved every biennium. The Board was asked to review and approve Resolution 2019-3.

M/S/C Roger moved and Dillon seconded to approve Resolution 2019-3, Cost Share Policy & Landowner Labor Rate. (Unanimous)

Cost Share Project List: Staff presented a list of six fuels reduction cost share projects for approval by the Board; once approved, they will be implemented as funds become available.

M/S/C Roger moved and Dillon seconded to approve the six fuels reduction cost share projects as presented. (Unanimous)

2020 Addenda & Authorized Signatures Form: Two addenda, Implementation and Irrigation Efficiencies grants, were presented for Board approval. The Board was also asked to sign the updated Authorized Signatures Form.

M/S/C Dillon moved and Roger seconded to approve the two addenda for the Implementation and Irrigation Commission grants. (Unanimous)

Task Orders for Cultural Resource Work & Biological Assessments: Cultural resource task orders are submitted to the Commission when requested by NRCS. The Board was asked to approve the task order proposals for about \$22,000 to do cultural resources work and biological assessments.

M/S/C Roger moved and Dillon seconded to approve the cultural resources and biological assessment task orders. (Unanimous)

Status of Projects & Receipt of New Drought Grant: Mike gave a brief report about the new drought grant. He and the Board discussed outreach opportunities and work that can be done under this grant.

Project Updates by Region:

Lake Chelan Basin: The Lake Chelan Canopy Assessment draft report should be coming out within the next month or two.

Entiat Watershed:

Log Delivery Agreement with Chelan County Natural Resources Department (CCNRD): CCNRD is in charge of delivering logs to our project site. Once the logs are on

the ground they become the property and responsibility of the District. The Board was asked to approve the agreement with CCNRD for this work.

M/S/C Dillon moved and Roger seconded to approve the agreement with CCNRD for log delivery.
(Unanimous)

The Entiat 75 anniversary celebration was well attended in the morning. The new District field technician, Bonnie Meaux, has been out doing barrier assessments in the Entiat.

Wenatchee Watershed: Mike reported on the upper Wenatchee project with the Forest Service.

The Drinking Water Project in Leavenworth is moving forward with fencing construction around some of the high use climbing areas.

The Kids in the Forest program hosted about 1,700 students this spring.

Other Updates:

Icicle Workgroup: The last Legislature approved about 4 million for Icicle projects. The District is committed to attending meetings and support where possible. The Board discussed the workgroup plans and progress.

Voluntary Stewardship Program (VSP): The VSP Implementation agreement with Chelan County ends June 30. The Board discussed and agreed on the next steps regarding future involvement with the program; the District will withdraw from the Workgroup and support VSP activities through various programs.

Community Wildfire Protection Plan (CWPP) & Hazard Mitigation Plan: It is anticipated that the Commissioners will sign the document after their meeting. When the comment period ends, the document will be sent to the State. More information will be brought to the next Board meeting.

Helping Hands Grant Application: Staff submitted an application for the Helping Hands grant. The grant is \$3,000 and would help cover the cost of fencing and interpretive signs for the Saddlerock Project.

Awarding the Graphic Design Contract: The Board was asked to approve awarding the contract to Graphic Design for the drought newsletter once the estimate is ready.

M/S/C Roger moved and Dillon seconded to approve awarding the contract to Graphic Design.
(Unanimous)

Department of Health Drinking Water Provider's Partnership (DWPP) Project Extension: The Board was asked to approve the DWPP extension.

M/S/C Dillon moved and Roger seconded to approve the Department of Health DWPP project extension.
(Unanimous)

Submittal of New Indirect Cost Rate Proposal: The new Indirect Cost Rate proposal is due to the Bureau of Reclamation at the end of the month. The new rates will be based on the calendar year beginning January 1, 2020.

Authorize Vehicle Lease through the Conservation Commission: The Board reviewed an example of a fleet vehicle to be used during project construction. Staff are considering a hybrid SUV as a commuter vehicle. Lease rates are changing July 1, so it is not presently known what the cost would be. Board approval was requested to approve leasing a vehicle, pending review of the new lease rates.

M/S/C Roger moved and Dillon seconded to approve leasing a vehicle, pending review of the rates.
(Unanimous)

Employment Update: Bonnie Meaux was hired as a Resource technician to do monitoring and maintenance work on project sites, and she is doing a great job. The hiring for the educator position has been postponed until funding is in place to support the work.

NEW BUSINESS

Approve Hosting the July 2020 Conservation Commission Meeting: The Commission asked if Cascadia would host the Conservation Commission meeting in July of 2020.

M/S/C Dillon moved and Roger seconded to approve hosting the July 2020 Conservation Commission meeting. (Unanimous)

Next Meeting: The next District Meeting is scheduled for Tuesday, July 16, 2019, at 3:30 p.m., in the Upstairs Conference Room.

The meeting adjourned at 5:00 p.m.

Summary of Official Actions:

- Approved the Consent Agenda;
- Approved Resolution 2019-3, Cost Share Policy & Landowner Labor Rate;
- Approved the six fuels reduction cost share projects as presented;
- Approved the two addenda for the Implementation and Irrigation Commission grants;
- Approved the cultural resources and biological assessment task orders;
- Approved the agreement with CCNRD for log delivery;
- Approved awarding the contract to Graphic Design;
- Approved the Department of Health DWPP project extension;
- Approved leasing a vehicle, pending review of the rates;
- Approved hosting the July 2020 Conservation Commission meeting.

VICE CHAIR _____

OFFICE ASSISTANT _____