

**CASCADIA CONSERVATION DISTRICT  
REGULAR DISTRICT MEETING  
Columbia Conference Room  
14 N Mission St.  
Wenatchee, WA 98801  
Tuesday August 21, 2018  
3:30 p.m.**

MEMBERS PRESENT: Josh Koempel, Chair; Jim Bartelme, Member; and Rita Lovett, Member.

MEMBERS ABSENT: Junell Wentz, Vice Chair; and Roger Wristen, Auditor.

OTHERS PRESENT: Chris Wright, NRCS; and the following District staff: Peggy Entzel, Mike Cushman, MarySutton Carruthers, Valerie Hampton, and Nada Wentz.

Josh Koempel, Chair, called the meeting to order at 3:33 p.m.

Josh reviewed the employee evaluations for Ken Muir, whose Step Increase is on the Consent Agenda, and MarySutton Carruthers with Peggy before the meeting. He indicated this will be the practice in the future unless Board discussion is needed.

#### CONSENT AGENDA

M/S/C Jim moved and Rita seconded to approve the Consent Agenda as follows: approve the Minutes of the July 17<sup>th</sup> Regular District Meeting; approve the Treasurer's Report, authorize payment of bills, and approve the Step Increase for Ken Muir, effective September 1, 2018. (Unanimous)

#### NRCS REPORT

The new Central Area Archaeologist position has been advertised; the deadline is Friday. An archaeologist for the East Area was selected, and the Waterville Resource Conservationist begins work in October.

The USDA Farm Service Agency (FSA), the Risk Management Agency (RMA) and the Natural Resources Conservation Service (NRCS) have been merged under one umbrella. It is now called Farm Production and Conservation (FPAC). The programs are being reworked, changing the Environmental Quality Incentives Program (EQIP) and Conservation Stewardship Program (CSP) application deadlines to February. The Chipping Program is also undergoing changes. The new management practice will allow work to be done for more than one year.

Sarah and Ernie will be meeting to discuss the task order for District work. Trainings and work for the NRCS assistance will be prioritized to what is needed the most.

#### PROGRAM DIRECTOR'S REPORT

Mike thanked Josh for taking staff on an orchard tour last Tuesday. It was informative, and the staff appreciate his time.

The meeting with the County Commissioners went well. Jason Detamore and Mike Kaputa thanked the District for the work that we've done. The meeting with the City of Chelan was also good. Mike

gleaned some good information regarding issues and work around the state, as well as case law from the Water Law seminar he attended in Ellensburg.

## DISTRICT ADMINISTRATOR'S REPORT

Peggy will cover items as they come up in the agenda.

## OLD BUSINESS

### **Conservation Commission Projects:**

#### **Natural Resource Investment (NRI) Amendment & Cost Share Project – Ingalls Creek:**

The Board was asked to approve the NRI amendment that includes an additional treatment of five acres at the Ingalls Creek site.

**Irrigation Efficiencies Grant Program (IEGP) Amendment:** The Board discussed the project options and the funding allocations. The Board was asked to approve the amendment that would add about \$18,000 to cover staff time for projects for the year.

M/S/C Jim moved and Rita seconded to approve the NRI amendment, the Ingalls Creek cost share project and the IEGP amendment. (Unanimous)

### **Entiat Watershed Projects:**

**Middle Entiat Projects:** Project E is moving forward.

**Chelan-Douglas Land Trust (CDLT) Landowner Agreement:** The Board discussed the CDLT landowner agreement and asked that legal counsel be sought. Information will be shared at the next meeting.

### **Other Projects & Programs:**

**Wenatchee Watershed:** There are two events in September. Salmon Fest is the third week of September, and Kids in the Creek follows the week after.

**Voluntary Stewardship Program (VSP):** The progress of the VSP was briefly discussed. The next meeting is this fall.

### **Forestry Program & Projects:**

**Department of Natural Resources (DNR) Amendment:** DNR sent an amendment adding money to Agreement IAA 93-096393 to run a second year of the chipping program, instead of writing a new agreement. The Board was asked to approve the amendment.

M/S/C Jim moved and Rita seconded to approve the DNR amendment to Agreement IAA 93-096393, adding money to fund a second year of the chipping program. (Unanimous)

**Urban Ag Program:** The potential of adding an urban forestry, arborist program was discussed. Staff viewed it as an opportunity to increase District technical expertise. The Board asked for more information regarding the scope of work. Information will be gathered and shared at the next meeting.

The new “Your Lawn, Watered Right” brochure was available to view. Sandy has a tour planned with the Community Foundation folks for their site visit as part of our recent grant application.

**AmeriCorps Program / Educator Position:** Three offers were made for the AmeriCorps position, but it has not been filled yet. The options and deadlines were discussed. The Board would like to wait until the October 1 deadline before considering hiring a non-AmeriCorps staff member.

**Grant Applications:** The group discussed funding agency requirements for Board approval prior to submitting applications. Some agencies require a resolution, and some only require approval by the Board. Staff have been asked to let Peggy know if a resolution is required as soon as possible when working on an application.

Staff will be submitting applications for two Department of Ecology (DOE) grants, and a Salmon Recovery Funding Board (SRFB) grant.

M/S/C Jim moved and Rita seconded to approve application submittals for the two DOE grants and the SRFB grant. (Unanimous)

The District did not receive funding from the National Fish and Wildlife Foundation (NFWF) application. The funding would have helped to support the after school programs.

**Area Meeting Logistics and Resolution Proposal:** The Area Meeting room has been reserved, and will be held at the Department of Transportation building on Euclid. Roger will be working with two supervisors from other districts to develop the resolution. The Board can vote on it at the next meeting in September.

**Open Government Training:** Due to the length of today’s meeting, the Board members opted to do the training on their own and bring in the certification. Valerie will send the website link to them.

## NEW BUSINESS

**Authorize Surplus of Power Wagon:** Peggy asked the Board to approve the surplus of the power wagon. The funders do not want it back, and it is not being used.

M/S/C Jim moved and Rita seconded to approve the surplus of the power wagon. (Unanimous)

**Next Meeting:** The next District Meeting is scheduled for Tuesday, September 18, at 3:30 p.m., in the Upstairs Conference Room.

The meeting adjourned at 5:55 p.m.

### **Summary of Official Actions:**

Approved the Consent Agenda as follows: approve the Minutes of the July 17<sup>th</sup> Regular District Meeting; approve the Treasurer’s Report, authorize payment of bills, and approve the Step Increase for Ken Muir, effective September 1, 2018;

Approved the NRI amendment, the Ingalls Creek cost share project and the IEGP amendment;

Approved the DNR amendment to Agreement IAA 93-096393, adding money to fund a second year of the chipping program;  
Approved application submittals for the two DOE grants and the SRFB grant;  
Approved the surplus of the power wagon.

CHAIR\_\_\_\_\_

OFFICE ASSISTANT\_\_\_\_\_