

**CASCADIA CONSERVATION DISTRICT  
REGULAR DISTRICT MEETING  
Upstairs Conference Room  
14 N Mission St.  
Wenatchee, WA 98801  
Thursday, November 16, 2017  
3:30 p.m.**

MEMBERS PRESENT: Hal Hawley, Vice Chair; Roger Wristen, Auditor; Junell Wentz, Member; and Jim Bartelme, Member.

MEMBERS ABSENT: Josh Koempel, Chair.

OTHERS PRESENT: Chris Wright, NRCS; Justine Bula, AmeriCorps; and the following District staff: Valerie Hampton, Mike Cushman, MarySutton Carruthers, Ken Muir, Jason Sims, and Nada Wentz.

Hal Hawley, Vice Chair, opened the meeting at 3:32 p.m.

**OCTOBER SPECIAL DISTRICT MEETING MINUTES**

Approve the Minutes of the October 26<sup>th</sup> Special District Meeting Minutes.

M/S/C Jim moved and Roger seconded to approve the October 26<sup>th</sup> Special District Meeting Minutes.  
(Unanimous)

**TREASURER'S REPORT**

The Board discussed an invoice for chipping services that went over the contracted amount.

M/S/C Jim moved and Roger seconded to approve full payment for the chipping services. (Unanimous)

The Board briefly talked about the Treasurer's Report.

M/S/C Roger moved and Jim seconded to approve the Treasurer's Report and authorize payment of bills.  
(Unanimous)

**CORRESPONDENCE**

Ricoh sent a notice that electronic payments are now available for the District leased copier. Guidance from the Board was requested, and they directed that payments should be made in the way that is most convenient.

**NATURAL RESOURCES CONSERVATION SERVICE (NRCS) REPORT**

A brief report was given for EQIP application deadlines, NRCS staffing and budgeting items.

A Joint Chiefs Project meeting was held yesterday with several agencies attending to discuss submission of applications. The Board also discussed the application submissions and the potential for District projects.

## PROGRAM DIRECTOR'S REPORT

The Board was asked for guidance on structuring the meeting minutes in an effort to simplify the process and still meet necessary requirements, as well as the Board's needs. The Board directed that the minutes capture discussion points and any actions taken.

### OLD BUSINESS

#### **Conservation Commission Projects:**

**Cultural Resources Task Order:** A new task order is coming with the potential of seven projects for about \$25,000. A new National Agreement will soon be in place which may mean more task orders. It isn't clear whether all seven projects will be included in this task order or if some will be held until the new agreement is in place. Board approval for the task order was requested.

M/S/C Roger moved and Jim seconded to approve the next Conservation Commission Task Order for about \$25,000. (Unanimous)

**Irrigation Efficiencies:** Mike and the Board discussed the information from the Cascade Orchards Irrigation Company meeting he attended. District staff are available to assist the company's board with GIS mapping information and water use documentation, and are continuing to move forward with the project.

#### **Entiat Watershed Projects:**

**Bureau of Reclamation (BOR) Projects:** The permit applications have been submitted for the Entiat projects. Lot staging is planned in April, with construction planned for 2019 & 2020. Staff are currently looking for additional funding to support project construction.

**CDLT Landowner Agreement:** Nothing further has happened with the Chelan-Douglas Land Trust agreement since the late October Special Board meeting.

#### **Wenatchee Watershed Projects:**

**Urban Ag Program:** Sandy is currently working on an after school gardening program for kids. Justine will be assisting with the plant education and projects.

**Fuels Reduction Program:** The chipping work is completed. There were 50 – 60 acres treated.

#### **Other Projects & Programs:**

**Wenatchee Pilot Program:** The Resource Conservation & Development (RC&D) Council is funding the Wenatchee Pilot Program. It is an upper valley restoration project with the Forest Collaborative. Board approval is needed, as well as a signature on the agreement.

M/S/C Roger moved and Jim seconded to approve the Wenatchee Pilot Program agreement with the RC&D. (Unanimous)

**Icicle Workgroup:** The next Icicle Workgroup meeting is December 7. The Programmatic Environmental Impact Statement (PEIS) draft is coming out in March 2018. Mike and the Board had a brief discussion about the history of water use in the area.

**Voluntary Stewardship Program (VSP):** The first meeting since the plan was approved will be December 12 at 1:00 p.m. Mike will let Jim know the address when it is announced.

**Vets on the Farm:** Jason is re-approaching the program to get more details, particularly about how the program is funded. He has been contacted by an interested farmer and a few veterans. Douglas County has had a few meetings to get started on their program.

**Grant Application Submittals:** The following funding applications were discussed, and the Board was asked to approve their submittal:

1. Urban Forestry
2. Watershed Restoration/Protection Municipal Drinking Water
3. Joint Chiefs additional funding
4. FEMA Forest Ridge additional funding
5. Water Use/Irrigation Management
6. Watershed Planning grant to support the Entiat Watershed Planning Unit (EWPU)
7. USFWS initial project information
8. Urban Ag Community Garden Materials

M/S/C Jim moved and Junell seconded to approve the funding application submittals as listed: Urban Forestry, Watershed Restoration/Protection Municipal Drinking Water, Joint Chiefs additional funding, FEMA Forest Ridge additional funding, Water Use/Irrigation Management, Watershed Planning grant for the Entiat, USFWS Project Information, and Urban Ag Community Garden Materials. (Unanimous)

**WACD Annual Meeting – Election of Commission Member:** The Board and staff talked about the candidates running for the Conservation Commission Member position. Roger is attending the Annual Meeting and will support the candidate the Board agreed on.

**2018 Supervisor Election Resolution 2017-5:** The election was discussed and set for January 17. Candidate paperwork and requests for absentee ballots are due December 15.

M/S/C Jim moved and Junell seconded to approve the 2018 Supervisor Election Resolution 2017-5. (Unanimous)

## NEW BUSINESS

**2018 Health Insurance Program:** There is very little change in the Premera Blue Cross and Delta Dental plans and premiums for 2018. Peggy recommended staying with the current plans.

M/S/C Junell moved and Roger seconded to approve staying with the current health insurance plans provided by Premera and Delta Dental. (Unanimous)

**2018 Wage & Salary Schedule:** The Board discussed the Cost of Living rate increases for 2018 and comparing the West Region with the National index.

M/S/C Jim moved and Junell seconded to approve a 2.8% Cost of Living increase for 2018. (Unanimous)

**Health Reimbursement Arrangement (HRA) VEBA Program:** The Board reviewed the health savings plan information and discussed some of the options. They felt that staff should have input regarding this plan. Peggy will bring a proposal to the next meeting.

**Next Meeting:** The next meeting will be a Regular District Meeting in the Upstairs Conference Room on Thursday, December 21, 2017, at 3:30 p.m.

The meeting adjourned at 5:07 p.m.

**Summary of Official Actions:**

- Approved the October 26<sup>th</sup> Special District Meeting Minutes;
- Approved full payment for the chipping services;
- Approved the Treasurer’s Report and authorized payment of bills;
- Approved the next Conservation Commission Task Order for about \$25,000;
- Approved the Wenatchee Pilot Program agreement with the RC&D;
- Approved the funding application submittals as listed: Urban Forestry, Watershed Restoration/Protection Municipal Drinking Water, Joint Chiefs additional funding, FEMA Forest Ridge additional funding, Water Use/Irrigation Management, Watershed Planning grant for the Entiat, USFWS Project Information, and Urban Ag Community Garden Materials;
- Approved the 2018 Supervisor Election Resolution 2017-5;
- Approved staying with the current health insurance plans provided by Premera and Delta Dental;
- Approved a 2.8% Cost of Living increase for 2018.

VICE CHAIR \_\_\_\_\_

OFFICE ASSISTANT \_\_\_\_\_