

**CASCADIA CONSERVATION DISTRICT
REGULAR DISTRICT MEETING
Columbia Conference Room
14 N Mission St.
Wenatchee, WA 98801
Tuesday September 18, 2018
3:30 p.m.**

MEMBERS PRESENT: Junell Wentz, Vice Chair; Roger Wristen, Auditor; Jim Bartelme, Member; and Rita Lovett, Member.

MEMBERS ABSENT: Josh Koempel, Chair.

OTHERS PRESENT: Wendy Isenhart, City of Chelan; and the following District staff: Peggy Entzel, Mike Cushman, Valerie Hampton, Nada Wentz; Sasha Vafaei, AmeriCorps Intern.

Jim Bartelme, Board Member, called the meeting to order at 3:50 p.m.

PUBLIC COMMENT

Wendy Isenhart commented on the need for glass recycling in Chelan.

The Treasurer's Report is not complete. It does not reflect all the receivables due to the failure of the District server. Two weeks of work in the electronic files have been lost for all staff. The server will be sent to a company to try to recover the lost files. It may take about \$2,000 to recover.

CONSENT AGENDA

The Board opted to approve the Consent Agenda items separately due to the incomplete Treasurer's Report.

M/S/C Roger moved and Rita seconded to approve the Minutes of the August 18th Regular District Meeting. (Unanimous)

M/S/C Roger moved and Junell seconded to approve the Treasurer's Report and authorize payment of bills. (Unanimous)

PROGRAM DIRECTOR'S REPORT

Mike and Patrick met with Senator Hawkins during his Listening Tour. The discussion focused on forest health issues and partnerships.

Mike introduced Sasha Vafaei to the Board. She is the District's new AmeriCorps intern.

DISTRICT ADMINISTRATOR'S REPORT

The Wenatchee World asked that all guests coming into the building sign in at the front desk before going to the various business office areas. They are working to make the building more secure for all resident staff.

The Federal indirect rate is now 25%. It applies to all Federal grants and helps to cover the overhead.

OLD BUSINESS

Conservation Commission Projects:

Implementation Grant Amendment (AmeriCorps): Peggy asked for \$2,500 to help cover fire recovery related work; the Commission approved the request. She will also ask for an amendment to the Implementation contract. The cost share project fell through, and the money could be used to support the AmeriCorps position.

Natural Resources Inventory (NRI): The Willsey project has been completed.

Cultural Resources (CR): The cultural resource reporting issues were resolved.

Entiat Watershed Projects:

Middle Entiat Projects: Project E is coming up, and it is located on private landowner property. The landowner agreement was ready to go but the document was lost when the server crashed. The document is being rebuilt now with the plan to get signatures when it is complete.

Chelan-Douglas Land Trust (CDLT) Landowner Agreement: The Board briefly discussed the CDLT landowner agreement.

Other Projects & Programs:

Icicle Workgroup: The group is moving forward. A meeting is set for later this month.

Voluntary Stewardship Program (VSP): The Board briefly discussed the progress with the VSP. They also discussed a draft letter re-stating the list of program concerns. The Board asked that it be reviewed, signed by Josh and submitted to the workgroup.

M/S/C Junell moved and Roger seconded to approve the VSP letter and its submission. (Unanimous)

Forestry Program & Projects: Mike continues to work with fire districts within the Community Wildfire Protection Plan (CWPP). Progress is being made toward the Hazard Mitigation Plan update process.

Post Fire Update: The Commission provided funding to help with technical assistance. Joe Lange, NRCS Design Engineer, will provide assistance next week through the Emergency Watershed Protection (EWP) program. Work to establish potential projects and associated eligibility has begun in the Entiat area.

Washington Fire Adapted Communities (WAFAC) Agreement: A conference / training is coming up and the District has been offered funding for MarySutton and Patrick's attendance.

Urban Ag Program - Department of Natural Resources (DNR) Urban Forester Position: The position involves travel, events that are planned well in advance, and networks with municipalities. DNR would help cover the work load. This may fit in well with Sandy's Urban Ag program. The Board agreed that certification for this would be good for her to have.

Grant Applications: Amanda is working on a private grant with the Charlotte Martin Foundation. Staff are working hard on the Department of Ecology (DOE) Centennial grant that is due this month.

Area Meeting Logistics: Junell agreed to chair the Area Meeting in October. Roger and Mike will attend as well. Valerie will take the minutes. Peggy will stay in the office to do payroll, and Nada will stay to cover the office phones and help Peggy with preparation for the Regular Board Meeting at 3:30 that afternoon.

Rufus Woods and a representative from WAFAC will speak on the importance of partnership and community during the New Partner Presentation – Community Connections portion of the Area meeting.

Resolution Proposal: The Board discussed the two different versions of the WACD Voting Resolution. They agreed that WACD Voting Resolution – 2 was the one they want to support.

M/S/C Roger moved and Rita seconded to approve supporting WACD Voting Resolution - 2.
(Unanimous)

Letter of Support: Mike discussed a letter of support for nomination of a WACD Special Service Award. The Board approved the letter.

Open Government Training: Peggy asked the Board members if they have taken the required Government Training. All in attendance said yes. Jim asked that his training be verified.

NEW BUSINESS

Next Meeting: The next District Meeting is scheduled for Tuesday, October 16, at 3:30 p.m., in the Upstairs Conference Room.

WACD members attending the Area Meeting may also come to the District meeting.

The meeting adjourned at 4:50 p.m.

Summary of Official Actions:

Approved the Minutes of the August 18th Regular District Meeting;
Approved the Treasurer’s Report and authorize payment of bills;
Approved the VSP letter and its submission;
Approved supporting WACD Voting Resolution – 2.

BOARD MEMBER _____

OFFICE ASSISTANT _____