

CASCADIA CONSERVATION DISTRICT
JOB DESCRIPTION
for
Stewardship Forester

Nature and Purpose of Position:

The purpose of this position is to implement the Cascadia Conservation District's forest health and wildfire resilience programs. These programs are founded on natural resource management activities with private landowners.

This position will be under the direction and guidance of the Executive Director and will carry out the directives of the Cascadia Conservation District Board of Supervisors. Day to day supervision will be provided by the Forestry Program Manager.

Major Responsibilities:

- Provide technical assistance to forest landowners to plan and implement forest health and wildfire resilience projects.
- Be responsible for all assigned grant related tasks required to fulfill the District's Annual and Long Range Plans.
- Represent and promote ***the District's mission and policies*** in all work related public activities, meetings, hearings and encounters with the press.
- Serve as supervisor to designated staff as assigned.

Typical Duties:

- Independently assess and develop management recommendations on private lands for forest health and wildfire risk.
- Maintain existing and develop new partnerships with staff from various entities to generate multi-disciplinary management, implementation and monitoring plans for priority basins identified in the District's Annual and Long Range Plans as well as statewide and federal strategic forest health planning documents.
- Coordinate the inventory and assessment of resource issues, including data analysis, and assist with development of action plans.
- Provide technical assistance to partners and landowners and develop forest stewardship plans using approved NRCS standards and specifications when applicable.
- Develop and secure various permits and agreements necessary to carry out program objectives, including cost-share, landowner and cooperative agreements and memoranda of understanding.
- Supervise implementation of selected projects, including contracting for services, securing and training work crews, and maintaining work plan schedules.
- Report on findings and use data to alter practices where necessary.
- Pursue and assist in writing grants to obtain funds necessary to carry out the District's Annual and Long Range Plans.
- Coordinate the tracking and accounting of in-kind contributions toward various grants and carry out necessary grant administration and reporting.

- Inform and educate the public about resource issues and solutions by hosting and participating in events, developing educational materials, hosting workshops, serving as media contact and other appropriate methods.
- Conduct targeted outreach to groups of landowners, develop multi-landowner/multi agency projects and oversee implementation.
- Provide regular reports and updates to project partners and funders.
- Conduct wildfire home ignition zone assessments
- Other duties as assigned

Minimum Qualifications:

- A Bachelor's Degree involving forestry or forestry related sciences and two years of professional level experience. An Associate's Degree in forestry or forestry related science or technology or other closely related field may be substituted for a Bachelor's Degree if the applicant has three years or more of applicable experience
- Very strong organizational and written/verbal communication skills
- Experience working with forest landowners
- Demonstrated the ability to handle multiple projects
- Capability of working with diverse individuals and small groups
- Able to work in remote and rugged locations under a variety of weather conditions, traverse difficult upland and instream terrain, and carry field equipment necessary to complete required job tasks
- Strong knowledge of MS Office applications (Word, Excel are essential)
- Valid driver's license
- Experience with basic forest mensuration and biometric tools and techniques
- Ability to develop and manage contracts between agencies, landowners, partners and forestry contractors

Preferred Qualifications:

- NRCS conservation planner certification
- Competency with GIS software
- Experience working with conservation districts, NRCS and WA DNR
- Experience with community groups on collaborative forest management, forest health collaboratives, Firewise USA Communities and Fire Adapted Community coalitions
- Ability to communicate in English and Spanish
- Wildland Firefighting experience
- Experience conducting wildfire home ignition zone assessments
- Timber sale layout, logging systems design and sale administration experience
- The ability to become a Certified Arborist