

**CASCADIA CONSERVATION DISTRICT
REGULAR DISTRICT MEETING
Zoom Meeting ID: 987 6961 1557
1350 McKittrick St.
Wenatchee, WA 98801
Friday July 19, 2024
1:30 p.m.**

MEMBERS PRESENT: Junell Wentz, Chair (In-Person); Dillon Miller, Vice-Chair (In-Person); Amy Bridges, Auditor (Zoom); and Pete Teigen, Member (In-Person).

MEMBERS ABSENT: Kurt Hosman, Member.

OTHERS PRESENT: The following District Staff: Ryan Williams (In-Person), Valerie Hampton (In-Person), and Nada Wentz (In-Person).

Junell Wentz, Chair, called the meeting to order at 1:31 PM

PUBLIC COMMENT: None

Consent Agenda: Approve June 21, 2024, Regular District Meeting Minutes, approve June Treasurer's Report and authorize paying bills.

M/S/C Dillon Miller moved to approve the Consent Agenda. Pete Teigen Seconded. Motion passed unanimously.

CORRESPONDENCE: No Correspondence

NATURAL RESOURCES CONSERVATION SERVICE (NRCS) REPORT: Frank Curtin

Not available.

WASHINGTON STATE CONSERVATION COMMISSION (WSCC) REPORT: Mike Baden

Not available.

STAFF REPORT: None

GRANT APPLICATIONS, CONTRACT REVIEW AND APPROVAL

Contracts and Grant Applications for Consideration at the July 19, 2024 board meeting					
Grant Applications					
Granting Agency	Title	Amount		Activities	Action Needed
USFS	National Forest Community Recreation Fund	\$ 50,000.00		Expand our Kids in the Creek/Forest/Snow programs to include families	Approve grant application
Grant Contracts					
Granting Agency	Contract Title	Duration	Amount	Activities	Action Needed
WA Emergency Management Department	Cascadia Conservation District Defensible Space Education	July 8, 2024 - May 30, 2028	\$ 93,100.00	Trainings for landscapers and other home hardening professionals in English and Spanish	Approve Grant Contract
USFS	Kids in the Forest Support	September 1, 2024 - September 30, 2029	\$ 250,000.00	Funding for kids in the forest, prescribed fire interpretive signs	Approve Executive Director to sign contract
ILAs/MOUs/MOAs/Contracts					
Agreement Entity	Agreement Purpose	Duration	Financial Commitment	Activities	Action Needed
Chelan County Natural Resource Department	CWPP Phase 2 Contract Support	July 1, 2024 - June 1, 2025	\$ 59,600.00	Funding for phase 2 of CWPP development	Approve Executive Director to sign Work Order
Trout Unlimited	Assistance with Beaver Dam Analog Projects	Extension to May 1, 2025	Increase of \$26,000 to \$35,000	Extension and cost increase on an existing work-order with Trout Unlimited. Increases the budget for assistance to TU on beaver dam analog projects	Approve Executive Director to sign Work Order
Lichen Land and Water	Amendment #1 for Comprehensive Monitoring Plan Development	July 19, 2024 - December 01, 2026	\$ 52,880.00	Amend scope of work to include additional monitoring plans and support	Approve Contract Amendment
Landowner Agreements/Cost Share					
Landowner Name	Project Funding Source	Cost Share Rate	Amount	Activities	Action Needed
Heinen	WSCC RCPP Cost Share		\$ 7,753.65	Thinning, woody residue treatment	Approve Cost Share Agreement
Van Eaton	WSCC RCPP Cost Share		\$ 9,874.23	Thinning, woody residue treatment	Approve Cost Share Agreement
Souyoutzis	WSCC RCPP Cost Share		\$ 4,208.79	Thinning, woody residue treatment	Approve Cost Share Agreement
Landowner Cost Share/Contract Payments					
Landowner Name	Project Funding Source	Cost Share Rate	Amount	Activities Completed	Action Needed
Jeff Paton	WSCC NRI	60%	\$ 23,758.85	Pipeline and Sprinklers	Approve Cost Share Payment
John Kinssies	WSCC FH	80%	\$ 71,625.60	Land Clearing, Tree/Shrub Pruning, Woody Residue Treatment	Approve Cost Share Payment and increase to Cost Share Agreement Amount
ILAs/MOUs/MOAs/Contracts color codes		No color is neutral cashflow			
		Rust color is CCD paying somebody else			
		Green color is CCD receiving money			

The US Forest Service Kids in the Forest (KITF) contract's additional information has not been settled yet. Ryan asked the Board to approve his signing the contract when it is ready, and he will bring information back to the Board next month.

M/S/C Amy Bridges moved to approve the Contracts, Cost Share Agreements and Cost Share Payments as presented. Pete Teigen seconded. Motion passed unanimously.

Other Business:

Executive Director's report: The report was emailed to Board Members earlier during the week.

Tours: Ryan recently attended meetings and tours with the Conservation Commission Executive Director, James Thompson and Craig Nelson, Executive Director at Okanogan CD. The meeting in Okanogan with the Colville Tribes and the Okanogan Conservation District included discussion of their programs and concerns. Following the tribal meeting, there was a tour of Okanogan Conservation District project sites. During the tours, Craig and Ryan talked with James about programs that need updates. On Thursday James, Patty Murray, Rick Evans – representing Maria Cantwell, Ryan and Craig toured some of Cascadia CD's project sites.

Strategic Planning: Ryan proposed a planning meeting, possibly in October. District programs need updates after changes to policies and procedures that happened due to COVID. He'd like to have the Board Members meet with staff, bring our existing long range plans up to date, look at our goals, and approve the updated plan at the December Board meeting.

OFM Tour: Ryan and Craig are discussing a tour for the Office of Fiscal Management staff that oversee Conservation Commission funding. The tour would open opportunities for discussions between the districts and the financial folks concerning the "on the ground" work that is done, as well as the work needed before and during the project. The hope is to have a clearer understanding from each group's perspective.

Commission Fiscal Team: Craig and Ryan attended the Commission meeting in Vancouver. A main topic was the upcoming budget proposals that Ryan is helping Commission staff with. There was a lot of discussion around how much to request from the state and what programs to prioritize. The meeting also included a discussion on tribal engagement at the Commission and a potential shut down of the Riparian Grant Program until the tribal engagement process is complete.

Vacations: Ryan and Valerie are taking vacation during the last week of July and into the first part of August. Valerie will do payroll on August 1st, but otherwise be off.

August Meeting Date, Location and Time: The next regular meeting is August 16th, 2024, at 1:30 m. at the Cascadia CD office, 1350 McKittrick St. Ste. B, Wenatchee, WA 98801.

The meeting adjourned at 2:28 pm.

Summary of Official Actions:

Approved the Consent Agenda;

Approved the following contracts, agreements and cost share payments:

Grant Applications:

US Forest Service – National Forest Community Recreation Fund – expands the Kids in the Creek/Forest/Snow programs to include families;

Grant Contracts:

Washington Emergency Management Department – Cascadia CD Defensible Space Education – trainings for landscapers and home hardening professionals in English and Spanish;

US Forest Service – Kids in the forest Support – funding for KITF, prescribed fire interpretive signs;

ILAs / MOUs / MOAs / Contracts:

Chelan County Natural Resource Dept. – CWPP Phase 2 Contract – funding for Phase 2 of CWPP development;

ILAs / MOUs / MOAs / Contracts: Continued

Trout Unlimited – Assistance with Beaver Dam Analog (BDA) projects – extension and budget increases for assistance to TU;
Lichen Land and Water – Amendment #1, amending scope of work to include additional monitoring plans and support;

Landowner Agreements/Cost Share:

Heinen – WSCC RCPP Cost Share – thinning, woody residue treatment;
Van Eaton – WSCC RCPP Cost Share – Thinning, woody residue treatment;
Souyoutzis – WSCC RCPP Cost Share – Thinning, woody residue treatment;

Landowner Cost Share / Contract Payments:

Jeff Paton – WSCC NRI – pipeline and sprinklers;
John Kinssies – WSCC FH – Land clearing, tree/shrub pruning, woody residue treatment.

CHAIR _____

OFFICE ASSISTANT _____