

CASCADIA CONSERVATION DISTRICT BOARD OF SUPERVISORS
REGULAR BOARD MEETING MINUTES
LOCATION: HYBRID: In-person AND Virtual on Zoom
PLANNED DATE AND TIME: 1:30pm on August 14, 2026
ACTUAL MEETING TIME: 1:33pm – 2:34pm

PRESENT AT BOARD MEETING:

Board Members

Russ Truman, Auditor
 Amy Bridges, Member - Zoom
 Pete Teigen, Member - Zoom
 Lance Brender, Associate Supervisor - Zoom

Others

Ryan Williams – CCD Executive Director
 Cindy Goodell – CCD Staff
 Robin Buckingham – CCD Staff
 Liz Jackson – CCD Staff - Zoom
 Amber Jackson – Ecology- Zoom
 Ryan Baye - WACD - Zoom
 Scott Scroggie -Zoom

Summary of Motions Passed

- 1 **M/S/C Pete moved, and Amy seconded to approve the July 10 Regular District Meeting and**
- 2 **July 24 Special District Meeting Minutes. The motion passed unanimously, (3-0).**
- 3 **M/S/C Pete moved, and Amy seconded approval of the July Treasurer’s report and**
- 4 **authorized payment of all bills as presented. The motion passed unanimously, (3-0).**
- 5 **Pete moved and Amy seconded to approve the Agreements, Contracts and Cost Share**
- 6 **payments in the grants and contracts list. The motion passed unanimously.**

Landowner Agreements/Cost Share					
Landowner Name	Project Funding Source	Cost Share Rate	Amount	Activities	Action Needed
Tom Davies	USFWS	100%	\$44,800	14.5 ac thinning and pile burning, 24 ac burn prep thinning	Approve Executive Director to sign agreement
Copper Notch Forest Conservancy	USFWS	100%	\$112,800	47 ac thinning and pile burning	Approve Executive Director to sign agreement
CDLT	USFWS	100%	\$61,100	23.5 ac thinning and pile burning	Approve Executive Director to sign agreement

Landowner Cost Share/Contract Payments					
Landowner Name	Project Funding Source	Cost Share Rate	Amount	Activities	Action Needed
Ric Escobedo	RCPD Commission	18%	\$13,645	460, 660, 384	Approve updated cost share agreement and cost share payment
Susan Hunter	CCNRD_CWDG	100%	\$9,360	Thinning and chipping on 3.9 ac	Approve updated cost share agreement and cost share payment

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ILAs/MOUs/MOAs/Contracts					
Agreement Entity	Agreement Purpose	Duration	Financial Commitment	Activities	Action Needed
Clallam Conservation District	Crew smoke and shoulder season work	8/11/2026-until decide to cancel	first work order is 35k	field work	Approve Executive Director to sign agreement
Field to Frame, LLC	Design and fabricate Stormy Creek Signs	Ends December 31, 2026	\$10,000	Design, develop, fabricate	Approve Executive Director to sign agreement
Franklin Conservation District	Wheat Week Funding	09/01/2026-06/30/2027	\$15,000	Conduct wheat week lessons for the 26-27 School Year	Approve Executive Director to sign agreement

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10 **Pete moved and Amy seconded approval of the Executive Director to Sign a contract**
11 **agreement with Ecological Services for the Lake Wenatchee State Park Burn Plan for a**
12 **maximum of \$2500. The motion passed unanimously, (2-0, Russ Truman recused).**

13 **Pete moved and Amy seconded to approve \$7500 tuition for Alex to attend AgForestry**
14 **Leadership Training. The motion passed unanimously.**

15 **Pete moved and Amy seconded to approve Elizabeth Jackson as the acting Executive**
16 **Director while Ryan is on vacation the week of August 22nd-30th.**
17 **The motion passed unanimously.**

18 **Full Minutes**

19 **Russ Truman, Auditor, called the meeting to order at 1:33 P.M.**

20 PUBLIC COMMENT – none

21 The July 10 Regular District Meeting minutes and July 24 Special District Meeting Minutes were
22 presented and reviewed.

M/S/C Pete moved, and Amy seconded to approve the July 10 Regular District Meeting and July 24 Special District Meeting Minutes. The motion passed unanimously, (3-0).

The July Treasurer's Report was presented and reviewed.

M/S/C Pete moved, and Amy seconded approval of the July Treasurer's report and authorized payment of all bills as presented. The motion passed unanimously, (3-0).

CORRESPONDENCE: None requires official action.

NATURAL RESOURCES CONSERVATION SERVICE (NRCS) REPORT – Scott Scroggie – Scott discussed the staffing status of NRCS. There are two new partner positions starting in Waterville, one in Okanogan and Robin, a Cascadia employee, will be starting soon in Chelan. That brings staffing up to a better level and Scott is looking forward to getting all the new planners up to speed. All the sign-up deadlines were completed and they are wrapping up for the end of the federal fiscal year.

CONSERVATION COMMISSION REPORT – Allisa Carlson - not available

WASHINGTON ASSOCIATION OF CONSERVATION DISTRICTS REPORT – Ryan Baye presented on a few upcoming events at WACD. There is a fall legislative meeting in Skamania on September 18th. The area meeting for North Central Washington is on October 20th in Okanogan. Lastly, the WACD Annual meeting is planned for December 3rd-5th with the conference on the 3rd and 4th and the business meeting on the 5th. WACD is busy planning for all these events in addition to preparing for the next legislative session in January.

STAFF REPORT – Robin Buckingham introduced himself as the newest addition to Cascadia. He is the agricultural program manager and the NRCS partner planner. Splitting his time 4 days a week with NRCS and 1 day with Cascadia. He comes from a career at two previous conservation districts as well as NRCS in the Mount Vernon field office.

GRANT APPLICATIONS, CONTRACTS, AND BUDGET REVIEW AND APPROVAL (see next page)

Contracts and Grant Applications for Consideration at the August 14th, 2026 Board Meeting						
Grant Applications						
Granting Agency	Title	Amount		Activities	Action Needed	CCD Staff
Grant Contracts						
Granting Agency	Contract Title	Duration	Amount	Activities	Action Needed	CCD Staff
ILAs/MOUs/MOAs/Contracts						
Agreement Entity	Agreement Purpose	Duration	Financial Commitment	Activities	Action Needed	CCD Staff
Clallam Conservation District	Crew smoke and shoulder season work	8/11/2026- until decide to cancel	first work order is \$5k	field work	Approve Executive Director to sign agreement	Alex
Field to Frame, LLC	Design and fabricate Stormy Creek Signs	Ends December 31, 2026	\$ 10,000	Design, develop, fabricate	Approve Executive Director to sign agreement	Kirk
Franklin Conservation District	Wheat Week Funding	09/01/2026-06/30/2027	\$ 15,000	Conduct wheat week lessons for the 26-27 School Year	Approve Executive Director to sign agreement	Kirk
Landowner Agreements/Cost Share						
Landowner Name	Project Funding Source	Cost Share Rate	Amount	Activities	Action Needed	CCD Staff
Tom Davies	USFWS	100%	\$ 44,800	14.5 ac thinning and pile burning, 24 ac burn prep thinning	Approve Executive Director to sign agreement	Patrick
Copper Notch Forest Conservancy	USFWS	100%	\$ 112,800	47 ac thinning and pile burning	Approve Executive Director to sign agreement	Patrick
CDLT	USFWS	100%	\$ 61,100	23.5 ac thinning and pile burning	Approve Executive Director to sign agreement	Patrick
Landowner Cost Share/Contract Payments						
Landowner Name	Project Funding Source	Cost Share Rate	Amount	Activities Completed	Action Needed	CCD Staff
Ric Escobedo	RCPP Commission	18%	\$ 13,645	460, 660, 384	Approve updated cost share agreement and cost share payment	Joe
Susan Hunter	CCNRD_CWDG	100%	\$ 9,360	Thinning and chipping on 3.9 ac	Approve updated cost share agreement and cost share payment	Patrick

Pete moved and Amy seconded to approve the Agreements, Contracts and Cost Share payments in the grants and contracts list. The motion passed unanimously.

Russ Truman recused himself from the Ecological Service LLC contract discussion due to a potential conflict of interest.

Pete moved and Amy seconded approval of the Executive Director to Sign a contract agreement with Ecological Services for the Lake Wenatchee State Park Burn Plan for a maximum of \$2500. The motion pass unanimously, (2-0, Russ Truman recused).

Executive Director's Report:

Rates and Charges Presentation to County Commissioners

Ryan presented to the County Commissioners on July 28th at 11:00AM. The Commissioners were interested in setting up public hearings in August or September. Once the hearing date is known Cascadia staff can work on bringing supporters to the meeting.

Resolution 2026-04 – Cascadia Prescribed Burn Association Donations

The Cascadia Prescribed Burn Association (not itself a tax-exempt entity) has requested that Cascadia CD serve as fiscal sponsor to receive and hold tax-deductible donations for equipment and supplies supporting its prescribed burn work. The Board discussed the pros and cons of this request and decided to postpone adoption of the Resolution to the September Board meeting. The staff will also look at an option for the Community Foundation to be the fiscal sponsor.

AgForestry Leadership Training Support for Alex

Alex Harwell has been accepted into the AgForestry Leadership Program's upcoming 9-month cohort, which develops natural resources leaders through seminars on industry issues, policy, and advocacy, including time in Olympia and Washington DC. Ryan attended, Class 40 alum, and he fully supports Alex attending.

Proposal: Cascadia CD funds the full \$7,500 tuition. If Alex leaves within 18 months of completing the program, she will repay a pro-rated amount based on her tenure beyond completion.

M/S/C Pete moved, and Amy seconded to approve \$7500 tuition for Alex to attend AgForestry Leadership Training with Ryan writing up terms of agreement with Alex. The motion passed unanimously.

WACD's legislative engagement meeting is September 18th at Skamania Lodge. Ryan plans to attend, along with the commission tour/meeting and a likely September 15th Ombuds Group meeting nearby. Open invitation for others to join — registration and lodging can be arranged.

TREAD Trailblazer Award Event

Jeffery Patton was submitted for and received the Conservation Stewardship Excellence Award posthumously; his family accepted on his behalf. The sold-out event drew positive feedback and reached a new audience. Staff recommend continuing participation next year with some internal process improvements. Liz attended in Ryan's place; a table was purchased. Junell, Russ and Cindy were also in attendance.

Acting Executive Director

Ryan will be on vacation from August 22nd-30th and will have limited service. He requested that the board name Liz as the acting Executive Director to take care of issues that might come up while he is gone.

M/S/C Pete moved, and Amy seconded to approve Elizabeth Jackson as the acting Executive Director while Ryan is on vacation the week of August 22nd-30th. The motion passed unanimously.

Budget Status

Below is a snapshot of our budget status as of July 31, 2026.

Budget Status as of July 31, 2026

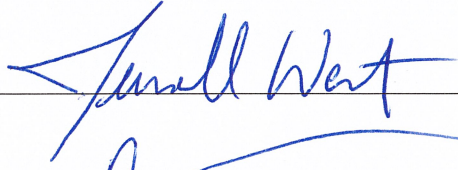
	Estimated Budget needs for the 2026 Calendar Year	Actual Costs incurred in Calendar Year 2026	Percent Spent as of July 31, 2026
Summarized Expense Budget by Category	\$7,399,461.49	\$3,806,343.09	51.44%
Salaries and Benefits	\$2,121,550.50	\$1,133,150.10	53.00%
Supplies	\$116,296.93	\$33,788.38	29.00%
Fuel (Non Vehicle, Chipper, Pumps etc)	\$1,350.00	\$605.63	45.00%

Digital Services (software, Local Tel)	\$77,100.00	\$40,743.58	53.00%
Computers & Technology Products	\$10,000.00	\$4,536.37	45.00%
Small Tools & Minor Equipment	\$13,250.00	\$3,983.10	30.00%
Professional Services	\$3,029,124.47	\$806,060.21	27.00%
Printing, Advertising, Postage	\$31,645.00	\$23,896.55	76.00%
Cost Share	\$1,658,094.66	\$1,646,275.03	99.00%
Travel	\$114,776.47	\$33,381.06	29.00%
Operating Rentals & Leases	\$3,600.00	\$2,993.01	83.00%
Repairs & Maintenance	\$2,650.00	\$1,230.06	46.00%
Miscellaneous	\$31,772.98	\$15,824.60	50.00%
Capital-Machinery & Equipment	\$44,000.00	\$0.00	0.00%
Fleet Vehicle Costs (Supplies,Fuel,Tires)	\$7,500.00	\$4,721.51	63.00%
Debt Repayment - Leases > 12 months	\$64,000.00	\$35,000.00	55.00%
Insurance	\$32,000.00	\$0.00	0.00%
Reserve	\$40,750.48	\$20,153.90	49.00%

99 OTHER BUSINESS -
100 Russ Truman discussed some ideas for long term funding for Cascadia CD and plans to bring more
101 information at the September meeting.

102 **Next Meeting:** The next Regular Meeting will be September 11, 2026 at 1:30 pm in the District
103 conference room.

104 **The Regular Meeting adjourned at 2:34 p.m.**

CHAIR 
RECORDER 